

Dear Student:

My name is **Noelia Rivera-Matos** and I am the counselor assigned to work with your online course. I am available to provide you with academic, transfer, career and some personal counseling. You can contact me by phone or email or you could set up an appointment to see me in person to discuss any of the following:

- Selecting courses
- Withdrawing from school
- Dropping a class
- Changing your major
- Career Decision-Making
- Researching different occupations
- Gathering information on transferring to a four-year institution
- Suggestions for help with difficult courses

Please feel free to contact me for help with the above mentioned matters or any other concerns you may have regarding your classes. I could be reached at **(215) 751-8159** or by email at nriveramatos@ccp.edu . If you wish to make an appointment to talk to me in person, call (215) 751-8169 or stop by W2-2. My office is located in W2-3J. I am looking forward to assisting you in achieving your educational goals.

Thank you.

Noelia Rivera-Matos
Counselor