Community College *Of* Philadelphia MATHEMATICS DEPARTMENT

Math 118 On-line Practice Exam Student Instructions

The Departmental Final Exam for Math 118 is conducted on a computer. In order to help you get more comfortable with taking an exam on line, the Mathematics Department has created for you a practice exam using the same interface. The practice exam has the same format as the actual Departmental Final Exam.

It is very important that you use the Practice Exam:

- 1. To make sure your Log-in and Password work before you take the actual Final Exam.
- 2. To get used to using the test interface before you take the actual Final Exam.
- 3. To get used to using the symbol palette before you take the actual Final Exam.
- 4. To assist in reviewing for the Final Exam.

The Practice Exam will <u>not</u> be counted toward your final course grade. The only purpose of the Practice Exam is to familiarize you with the Departmental Final Exam.

Directions:

- 1. Using Internet Explorer, go to http://ccp.mylabsplus.com.
- 2. If you have logged into MyLabsPlus before, log in as usual and skip to step 6.
- 3. In the Log-in space, enter your CCP student ID, making sure to use an upper case J.
- 4. In the Password space, enter the word "password".
- 5. Click on Log In



- 6. If you have already changed your password to something other than "password", skip to step 13.
- 7. At the Welcome screen, find and click My Profile in the upper right corner of the screen.

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- 8. In the Old Password space, enter "password".
- 9. Create a new password and enter it into the New Password space. Passwords are case sensitive.
- 10. Enter the password you just created into the Verify Password space.
- 11. Click Update with new values.

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12. Click Sign Off in the upper right corner and then relog in.

13. At the Welcome screen, click on the link <u>Math 118 – Sec. 000 MyMathTest – Developmental Math – 1</u> Note that the section number should match the section you are enrolled in.

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14. On the left side of the Course screen, click the <u>Placement Test</u> link.

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15. At the Placement Test screen, click the <u>placement test</u> link in the Entrance Exam menu.



16. If you are presented with a License Acceptance screen, scroll down and click Accept
17. At the Tests screen click on the Practice Exam – Math 118 link.

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18. When you are ready to start the Practice Exam, click I am ready to start. The timer will begin once you've entered the exam. DO NOT CLICK Submit UNTIL YOU ARE FINISHED. You may take the Practice Exam any number of times.

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- 19. When you are finished, click Submit. Your score will be displayed as well as which questions you answered correctly and incorrectly. If you wish to review your exam, click Review Test. You will be able to navigate through your exam to examine your answers as well as the correct answers. Otherwise click Go to results.
- 20. If you are finished with **MyLabsPlus**, Click the small house-shaped icon in the lower left corner.

and then click Sign Off in the upper right corner of the Welcome screen. You may close your browser window when you are done.

Please remember your new password. You will need it to log in to take the actual Final Exam.