

Learning Lab Department Meeting

October 11, 2010

1:00 PM

Attending: Paul Bonila, Gail Chaskes, Rel Dowdell, Ann Francis, Megan Fuller, Olympia Mitchell, Joan Monroe, Michelle Myers, John Nace, John Pinto, Judy Reitzes, Ted Wong, Mary Ann Yannuzzi

1. The meeting convened at 1:07 P.M.
2. The minutes of September 1, 2010, were approved.
3. Old business
 - a. Compass English Placement Test scores. Placement test scores have been reset. No longer will program designations, such as CAP, be used to indicate score levels. With the new levels in place, approximately 1,300 students would be denied registration. Consequently, a letter has been sent to Dr. Gay requesting reinstatement of English 089.
 - b. MOTION: That the Learning Lab Department support the letter to Dr. Gay. Passed by acclamation.
 - c. There will be reading and writing workshops offered to students in the Spring. Math will restart, too.

Some discussion followed about implications of the placement changes for students in English and Math courses.

4. New business
 - a. There is a new full-time reading and writing position for NERC.
 - b. The Fishman Award Committee still needs a new chair. Fuller, Chaskes, and Monroe volunteered to staff the committee.
 - c. The Learning Lab Department Chair election committee needs to be formed. Pinto, Reitzes, and Francis volunteered to serve.
 - d. Predominantly Black Institutions Grant (PDIG). Copies of the grant proposal were distributed. Potential Learning Lab involvement begins on page 13. Much

discussion followed about the implementation of Initiative 1: Accelerating Students through Developmental Education. For Math students, the Learning Lab would be providing “facilitators.” There were many questions about the texts of “performance measures” for objectives under Initiative 1. Learning Lab faculty would not teach the workshops.

On page 15, text reads “60 student facilitators” would be recruited and trained. A Supplemental Instruction Coordinator would provide six hours of work per semester.

More discussion followed about the meaning and implications of several activities (page 15).

Pages 29-30: Project Services. Math and Reading Refresher Workshops are discussed.

Page 35: A Learning Lab employee is to be a guest speaker at a new student veterans orientation.

Page 38: A Supplemental Education Coordinator is discussed. Student Facilitators are discussed.

Page 40: Academic Program Outcomes and Performance Measures are discussed.

- e. Academic Master Plan (AMP). Yannuzzi reviewed how the Department is already positioned to fulfill several provisions of the AMP. Fuller explained how she will assess her students to fulfill AMP requirements. Joan Monroe explained how she will track her students’ progress. Nace distributed copies of email messages detailing how he expects to fulfill AMP requirements.

5. Other.

- a. Mark Kimmelman has passed away. A card to sign is available.
- b. Myers is taking over administering the Travel Fund.
- c. Next meetings will be on Nov. 17 at 2 P.M. and on Dec. 14 at 10 A.M.
- d. The Counseling Department is running Student Success Workshops for the Fall semester.

6. The meeting adjourned at 2:42 P.M.

Respectfully submitted,

John E. Nace