

Learning Lab Department Meeting
9 January 2006, 10:00 am
B1-28G

Present: Lila Hudoba; Gail Chaskes; Judith Rossman; Michelle Myers; Judith Reitzes; Anne Francis; Paul Bonila; Joan Monroe; Jay Howard; Gary Mitchell; Olympia Mitchell; Mary Yannuzzi, Chair.

The minutes of the 12 December 2006 meeting were approved without amendments.

Future Department Meetings: Thursday, 22 February at 10:00 am, (to focus on teaching reading); Tuesday, 13 March at 2:00 pm; Friday, 27 April at 10:00 am; Thursday, 10 May at 10:00 am.

Committee Reports:

Tutor – no report

Rules – no report

Hiring – The Lab Part-time Hiring Committee consists of Mary Yannuzzi, Gail Chaskes, Judith Rossman, Paul Bonila, Anne Francis, and Joan Monroe.

Reading Curriculum – 9 CAP B instructors have chosen the Reading Curriculum for their Lab classes.

Science VL Hiring – a candidate for the VL Science position is being interviewed by Sharon Thompson.

Budget: See attached summary sheet

Status of Lab Classes: Math Lab classes are down to 2; the total number of reading/writing Lab classes is up slightly from last spring. Act Now is undergoing changes and the students formerly in the program are referred to as “RFP” which is a meaningless abbreviation.

Writing Center: Joan Monroe will coordinate Writing Center activities. An appointment system will be used, but drop-ins are still permitted. Other Lab faculty have volunteered to run workshops and tutor training.

Learning Lab Audit: drafts of a student survey and an evaluation form, a completed faculty survey, and statements of Lab philosophy, mission, goals, and objectives were distributed and discussed. Recommendations for changes should be sent to Mary Yannuzzi or Paul Bonila.

The meeting adjourned at 10:46 am.

Respectfully submitted,

Jay Howard